

## **Living in Whittemore Hall** *Some Helpful Info*

### Building Access and Security

Card readers are located at the main entrances: the front door, the lower entry off Tuck Drive, the ground level connector to the Murdough Center, two entrances from the courtyard and the laundry room on the ground level. Your college id card works as a proxy card for these readers. The building is scheduled to be locked 24 hours a day. Please do not prop open the doors for delivery people or visitors. An alarm will sound and Dartmouth Safety and Security will be summoned. Ask delivery people to call you from the phone in the front lobby and accept your delivery there.

As a resident of the building you will receive a key that opens your own room, each of the cluster entry doors, and the ground floor storage room. There are wall phones right outside each cluster entry door and a directory of cluster residents so a Tuck student who is not living in Whittemore Hall can call to be let into the cluster.

The main cluster entry door and the door into your own room are both fitted with a viewer so that you can see who is knocking. If all the students in a cluster are comfortable with keeping the cluster entry door propped open, then feel free to do so.

### Custodial Services

Once a week, individual student bathrooms will be cleaned and the custodians will vacuum the common areas within the clusters, and remove all trash. The fourth floor is cleaned on Tuesdays, the third floor on Wednesdays, and the second and first floors on Thursdays.

You are responsible for removing personal items from the vanity top and from the shower so that the custodians can clean without jeopardizing personal belongings. If the bathroom is too cluttered, the custodians may opt not to clean, and will leave a note stating the reason. If you are in your room at the time of your scheduled cleaning, you will forego that week's cleaning. The custodians' work load is such that they cannot come back at a later time that is convenient for you.

Residents of each cluster will be responsible for keeping the cluster living room and kitchenette clean and tidy. Each cluster has a broom closet that will be stocked with spare toilet paper, an upright vacuum, dustpan and broom, and other cleaning supplies for use by residents.

To report problems and request repairs, please use HelpStar [http://tucknths.dartmouth.edu/hspages/RB\\_EndDefault.aspx?InitLaunch=0](http://tucknths.dartmouth.edu/hspages/RB_EndDefault.aspx?InitLaunch=0)

### Temperature control

Below is important information about how to control the temperature in your own room and in the cluster living room areas:

**\*\*General Note:** The cooling season extends from mid-May to mid-October. During this period, heat is not available. The heating system extends from mid-October to mid-May. During this period, air conditioning is not available. This type of system opens the door to some uncomfortable days or nights as the temperatures typically fluctuate widely in the fall and spring when we are "in-between" seasons.

The thermostat in your room show a scale (40-90 degrees) which is only for reading the actual temperature and is not for controlling the temperature. The sliding blue (colder) and red (warmer) scale on the left side of the thermostat allows you to control the room temperature within a ten degree range, 68-78 degrees Fahrenheit. If you want your room to be 78 degrees, you should push the slider to the top of the range. If you want your room to be 68 degrees, you should push the slider to the bottom of the range.

That is the extent of control you have. Dartmouth College has very strict rules on energy management and this is the result. It also prevents someone from overheating or overcooling their room in relation to standard norms.

If you have the slider set at the top and your thermometer says the room is 60 degrees, something is wrong and you should report it in HelpStar.

If you have the slider set at the bottom and your thermometer says the room is 80 degrees, something is wrong and you should report it.

### Ventilation

Fresh air comes into your room through the vent in the wall over the entry to the bedroom. The old air is pulled by pressure into the vent in the ceiling of your bathroom. The amount of fresh air programmed to be sent into your room is reasonably high to ensure that the rooms do not get "stuffy" and this can, at times, lead to a whirring noise in the return vent. Unless the noise bothers you even with the bathroom door closed, no adjustment is recommended.

### Phones, network access, and cable TV jacks

Each student room is equipped with one active analog phone jack (with optional voicemail), one active network jack, and one cable TV outlet.

Each cluster living room is equipped with one active phone jack, several network jacks, and one cable TV outlet.

Each of the study and conference rooms has power and network jacks at the table and a telephone jack on one wall. There are power outlets and network jacks strategically placed around all of the public areas of the building.

The wireless network is also an option in Whittemore Hall.

### Furniture

Each *student room* is furnished with the following items:

- full, extra long bed with box spring and mattress
- night table with a drawer and open cabinet below
- table lamp
- countertop desk with light
- bookshelves mounted above the desk
- a pedestal under the desk with 2 box drawers and 1 file drawer
- ergonomically-adjustable desk chair with arms
- ancillary work surface on wheels that fits under desk
- lounge chair with ottoman
- floor lamp
- closet system including wire baskets for clothing
- compact refrigerator
- cellular blinds (dual controls in 1<sup>st</sup> floor rooms)

None of this furniture may be removed from your room.

You can personalize your room by positioning the bed in different ways and by bringing in one piece of furniture of your choosing such as a bureau or a small table on which to put a stereo or other personal items.

Lightweight pictures, posters, and other decorations may be hung on the walls using thumbtacks, pushpins, or small hooks. Please do not use scotch tape, masking tape, duct tape, or other adhesives (such as the gum like substance that is sometimes used for posters) since these will remove paint or stain the walls. Do not hang anything that is heavy, like shelving or plants, from the walls.

Each *cluster living room* is furnished with the following items:

- couch and loveseat
- corner table with lamp
- 2-4 lounge chairs
- small round table with 2-4 sitting chairs under a pendant lamp
- TV stand and TV

While none of this furniture may be removed, residents of each cluster may add personally owned items that they are willing to share with those living in the cluster.

Each *cluster kitchenette* is furnished with the following items:

- sink and counter
- cabinets above the sink for dry goods, etc.
- microwave oven
- under-counter freezer

While the kitchenette is not designed or equipped for cooking full meals, residents may add such items as a coffee maker, dishes, mixing and serving bowls, and eating utensils. Prepared and frozen foods can be heated up in the microwave.

Coffee makers, toasters, etc., may be added to the appliances provided. However, nothing with an open flame or an exposed heat source should be in the kitchenette or your own room.

### **Prohibited in Residence Halls:**

Appliances for cooking (such as hot plates, electric grills, toasters, or other electrical appliances with a heating element; air conditioners and electric heaters; water beds; pets; firearms; permanent alterations to décor, halogen lamps, tape, contact paper, or other adhesive on walls, soliciting, peddling, or advertising for any commercial purpose on bulletin boards, walls, or doors, tampering with or destroying fire safety and fire prevention equipment, removing furniture from your room, open flame, including candles and incense, smoking or using illegal drugs, subletting your room (only the Tuck School can fill a room or a partial room vacancy).

### Additional kitchen facilities

There is a community kitchen located off the main lounge on the first floor. Your study room key (B2) grants you access to this space.

## Damages

You are responsible for damages, as outlined in the Housing Terms and Conditions. If there were damages prior to your move in, it is your responsibility to return the dorm damage form to the Facilities Office, Tuck Hall, Room 012. Prior damages will be noted on your housing contract.

## Storage

Each cluster has a sports closet designed for storing hockey bags and other light sports equipment. This closet is only for residents of that cluster. Please do not store bicycles here as the wear and tear of moving bikes through the upper floors is hard on carpet, walls and doors. On the ground floor you will find a larger storage room designed for skis, bicycles, and other large items. Residents of Whittemore Hall, Achtmeyer and Pineau-Valencienne have access to this space, but use your own discretion regarding securing your belongings with personal locks, etc.

Tuck does not provide storage over the summer. Any items left in the sports closet, your room or the storage room or bikes on outside bicycle racks will be considered abandoned and donated to charity.

## Other Facilities

There is a laundry room on the ground floor with 3 washers and 3 dryers operating on a card reader system that works with your student ID. The machines also accept U.S. quarters. You must provide your own soap, etc. Use your ID to access this room.

For commuting students there are about 200 full-length lockers and 6 changing rooms on the ground floor.

The following Whittemore Hall facilities are open to the entire Tuck community and if locked can be opened with your general student key (B2):

- business resource center located on ground floor. Copy machine, fax machine, computer and printer are located here for your convenience.
- Great Hall social space on the 1<sup>st</sup> floor
- 10 study rooms and 4 conference rooms located on 1<sup>st</sup> and 2<sup>nd</sup> floors
- pool room located on 2<sup>nd</sup> floor
- small lounge areas on the 3<sup>rd</sup> and 4<sup>th</sup> floors between the two clusters
- locker rooms and showers on the ground floor

## Fitness Room

The LaCorte Fitness Room is equipped with cardiovascular equipment and nautilus type weight machines. The room is open 5am to midnight and members of the Tuck community, who are over the age of 18, will be given card access to the room after they have signed a liability waiver.

## Parking

Residents of Whittemore Hall will park in remote lot Dewey Field. There is one handicapped parking and 5 temporary parking spots along the u-shaped drive to the front of the building that are to be used for loading and unloading only. Cars must be parallel parked to allow fire trucks to get around the circle.

There is no vehicular access to the lower entry off Tuck Drive.